



Directorate of Forest Education
Ministry of Environment & Forests
Government of India



JAPAN INTERNATIONAL COOPERATION AGENCY



CENTRAL ACADEMY FOR STATE FOREST SERVICE
DEHRADUN

Prepared under the Project for
Capacity Building of State Forest Training Institutions and CASFOS

Project Implemented by

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COURSE GUIDE

Training-cum-Workshop for In-Service SFS Officers on
"Community Forestry & Joint Forest Management"

05-10 November, 2012



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CASFOS
Dehradun



In Service Training Module are revised under Technical Cooperation Project with Japan International Cooperation Agency (JICA). Training Module on Community Forestry & Joint Forest Management (CF & JFM) has been developed after detailed and exhaustive exercise through deliberations in workshops and inputs from renowned resource persons and experts on various subjects on various fields of CF & JFM.

Dr. Dharmendra Verma, IFS
Director Forest Education



Training module on Community Forestry & Joint Forest Management (CF & JFM) has been designed to fulfill the needs of field officers and forest staff, which they encounter while dealing with issues related to various fields of CF & JFM. Further, the module is structured in such a way, that the participants are not only acquainted to theoretical aspects but also to practical inputs through field visits and practical demonstrations.

Sh. Ashish Rawat, IFS
Principal, CASFOS, Dehradun



This In-Service SFS Officers Training Course module has been developed under closely coordinated Technical Cooperation Project conducted by Directorate of Forest Education, CASFOS Dehradun and Japan International Cooperation Agency (JICA). JICA continues to contribute to capacity development of officers and staff who are dedicating themselves to sustainable forest management and forest conservation in India.

Mr. Yasuhisa Tanaka
Chief Advisor
Project for Capacity Building of State Forest Training Institutions and CASFOS

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Developed by
Meera Iyer, IFS
(Faculty, CASFOS)



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Introduction

The importance of the social dimension of forestry in today's world need not be overtly emphasized. With human populations exploding across the globe; the pressure on forests for meeting the needs of fuel wood, fodder, timber and increasingly *LAND*, has proportionately expanded. The stresses on natural ecosystems due to this anthropogenic pressure has assumed dimensions of *war* not '**struggle**' for survival for the natural ecosystems and its myriad inhabitants. A recognition of the human dimension of forestry led to the implementation of Social & Community forestry programmes in the Nineteen Seventies and Eighties. A further recognition of the people's rights on forests and their role in forestry came in the form of Joint Forest Management (JFM) Resolution in 1991. A decade and a half later, The Scheduled Tribes and other Forest Dwellers Act, 2006 was enacted, which further intensified this recognition of people's stake in the forests.

It was but natural that the *people-forest interface* and *all related* issues should become an important theme for trainings aimed at refreshing the knowledge of forest officers. It is in this context that "Community Forestry and JFM" was chosen as one of the Themes for one week training workshop for in-service SFS officers.

The rationale for this training workshop is that it is essential for forest officers, at all levels, to-

- Understand and appreciate the indispensability of people's participation in ANY forest management initiative
- Familiarize themselves with the latest developments in the field of Community Forestry And Joint Forest Management
- Develop competence in Techniques which enable sustained community participation in Forest Management
- Understand integration of 'livelihood and cultural interests' of local population in Joint Forest Management Strategies

All these aspects and latest trends including 'Best Practices' in '*Community Forestry*' and '*Joint Forest Management*' have been kept in view while preparing this Course.

Aim

To achieve better forest management through people's participation

Designed for

- SFS Officers of various State Forest Departments especially those looking after JFM activities, FDA or the Eco development Programmes

Facilitators

Faculty of CASFOS and experienced Guest Faculty

Course Style

- Five and half day Workshop
- Trainee-centred
- Individual/team activities
- Learning by doing
- Peer-learning
- Field Visit
- Emphasis on application
- Supported/Supplemented by Visuals, Exercises and Reading Material

Learning Unit wise Objectives...

1 Ice-breaking & Introductory Session

- Introduction to the Course/ Objectives
- Introduction of the participants
- Expectation from the Course

2 Community Forestry & Joint Forest Management (JFM) - a critical overview

At the end of the Session, participants will be able to -

- Explain the evolution of Community Forestry and Joint Forest Management (JFM)
- Describe the context within which Community Forestry and Joint Forest Management are carried out
- Present the current scenario of Community Forestry and Joint Forest Management

- Discuss the 'success' and 'failure' cases
- Explain the reasons for these 'success' and 'failures'

3 Facilitation Skills for Community Mobilization

At the end of the Session, participants will be able to –

- Define '*local community*'
- Explain the role of local community in *forest protection* and *sustainable management*
- Describe the characteristics of '*local communities*', '*tribes*' and '*revenue villages*'
- Explain the ways to approach the local community
- Define '*Group Dynamics*'
- Explain the '*types*' of Groups
- Differentiate between 'homogenous' and 'heterogeneous' groups
- Explain the concept of '*Group Behaviour*'
- Explain the importance of 'Verbal' and 'Non-Verbal' Communication
- Identify the 'Verbal' and 'Non-Verbal' Behaviors
- Explain the procedure of conducting meetings
- State the Dos' and Don'ts to be observed while conducting a meeting
- Describe the procedure of record-keeping related to Group Meetings
- Describe the '*structured*' and '*unstructured*' situations which arise during meetings
- Describe the sources of 'Conflicts'
- Explain the ways of '*conflict resolution*'
- Demonstrate '*Negotiation Skills*'

4 Facilitation Skills

At the end of the Session, participants will be able to –

- Explain the concept of '*Facilitation Skills*'
- Explain the '*purpose*' of Facilitation

- Describe the '*importance*' of Facilitation
- Describe the '*process*' of Facilitation
- Describe the role of a '*Facilitator*'
- Describe the qualities of a Facilitator
- Describe the *skills* and *core competencies* of a Facilitator within six dimensions of Facilitation
- Describe the phases in Facilitation Process

5 Facilitation skills for community mobilization

(PRA tools, Micro-planning etc.)

At the end of the Session, participants will be able to –

- Describe Rapid Rural Appraisal (RRA)
- Describe Participatory Rural Appraisal (PRA)
- Explain the background of RRA and PRA
- Explain Objectives of PRA

Tools of PRA

'Observational Tools'

- Define 'Observational tools'
- Carry out '*Participation Observation*' through '*Transact Walks*'
- Define 'Visual Tools'
- Explain 'Participatory Mapping'
- Explain 'Institutional Programming' (Venn Diagram)
- Explain 'Daily Activity Chart'
- Describe 'Trend Analysis'
- Describe 'Matrix Ranking'
- Describe 'Force Field Analysis'
- Describe 'Impact Evaluation'
- Describe 'Seasonality Charts'

'Discussion Tools'

- Explain 'Focus Group Discussion'
- Explain 'Semi-Structured Interviews'

'PRA Techniques'

- Explain 'Rapport Building'
- Explain 'Chapatti Method'
- Explain 'Pebble Stone Method' 'PRA Stages'
- Explain Objectives & importance of 'Participatory Monitoring & Evaluation' (PME)

'Micro Planning'

- Describe a 'micro plan'
- Explain the features of an ideal 'micro plan'
- Explain the process of developing a 'micro plan'
- Prepare a 'micro plan'

6 Micro-credit and Income-generation Activities

At the end of the Session, participants will be able to –

- Explain the Group-Lending Practice
- Explain 'Flexible Payment Schedule' like 'bi-weekly', 'monthly' and 'limited-liability' instead of 'joint-liability'
- Explain the process of the 'Mobilization of Voluntary Savings'
- Describe the process of creating an enabling environment for micro-credit institutionalization
- Describe the ways of replicating successful MFI models
- Link-up Projects in their respective areas
- Explain benefits of micro-credit for marginal and small farmers through JFM

7-8 Field Visit to Village

Aimed at

- Use of 'Tools' and 'Techniques' of PRA

9-10 Gender Sensitization

At the end of the Session, participants will be able to –

- Explain their existing awareness about 'gender'
- Explain the importance of 'gender awareness'
- Explain the 'role' and 'needs' associated with gender
- Explain the ways to do 'gender planning'
- Explain the dynamics of working with women

13-16 Field Visit to JFM Village

Aimed at

Use of Facilitation Skills

Meet JFM Committees

See micro credit groups' works

Study and pursue the allotted topic in team.

17 Stakeholder Analysis

At the end of the Session, participants will be able to –

- Identify the '*stakeholders*' in Community Forestry and Joint Forest Management
- Explain '*stakeholder analysis*'
- Explain the importance of 'stakeholder analysis' in JFM
- Carry out a 'stakeholder analysis' exercise

Assessment

The priority during the Course is to help participants to develop awareness about 'Community Forestry' and 'Joint Forest Management' techniques. Assessment will, therefore, be concerned with informal feedback to the participants.

Timetable

Given below is an indication of how the various learning activities are scheduled into five days of the Course.

Day	Session-I 09:15-11:05 hrs	Session-II 11:20-13:10 hrs.	Session-III 14:15-16:15 hrs	Session-IV 16:30-17:30 hrs.
Monday	1 Ice breaking Session (Introduction, Course expectation etc.	2 Community Forestry & JFM -A Critical Overview	3 Facilitation Skills for community mobilization	4 Facilitation skills
Tuesday	5 Facilitation skills for community mobilization (PRA tools, Micro planning etc.	6 Micro Credit & Income Generation activities	7 & 8 Field Visit to Village -Use of 'Tools' and 'Techniques' of PRA	
Wednesday	9 Gender Sensitization	10 Gender Sensitization: Issues in Forestry	11 Film show on Community Resource Management	12 Group Formation; Assignment of topics & Briefing & Volley Ball Match
Thursday	13-16 Field Visit to JFM Village ; Meeting JFM Committees & visit to works carried out under JFM			
Friday	17 Stake Holder Analysis	Preparation time for presentation	18 Group Presentations & experience sharing of Field Visit	19 Group Presentations & experience sharing of Field Visit contd.
Saturday	20 & 21 Summing up, Feed back, Valedictory			

Yoga Session 06:00 hrs. to 07:00 hrs.

Sports time 17:30 hrs. to 18:30 hrs.

Time Distribution

Registration, Introduction, Inauguration and Ice Breaking	1 Session of 1 hr 50 min
Summing up, Feedback and Valedictory	2 Sessions of 1 hr 50 min each
Classroom Input Sessions	10 Sessions (total of 13 hrs and 25 mins)
Field Visit	6 Sessions of 1 and half days
Participants Sessions	2 sessions (total 3 hrs)
Yoga Sessions	5 Sessions (total 5 hrs.)
Sports Time	5 Sessions (total 5 hrs.)
Total Sessions	31 Sessions

